



**GEORGIA  
COLLEGE**  
& STATE UNIVERSITY

**Graduate Council Meeting**  
Friday, August 30, 2024  
1:00 p.m.  
Library 302

**Call to Order at 1:00 pm**

Members: Mandy Jarriel (Grad School), Nicole DeClouette (CoEd), Winston Tripp (CoAS), Chris Clark (CoBT), Josie Doss (CoHS), Kim Muschaweck (CoEd), Diane Gregg (CoEd), Lisa Griffin (CoHS), Krystal Canady (CoHS), Cassie Napier\* (CoBT), Scott Cox (CoBT), Max Harleman (CoAS), Al Mead (CoAS), Parris Story\* (Grad Admissions), \_\_\_\_\_\* (Student, last two from B&T and A&S). \*non-voting

Additional: Cara Smith\*, Kay Anderson\*, Eleni Bonner\*

Regrets: Lisa Griffin, Cassie Napier, Parris Story

Guests: Leigh Macleod, Lyndall Muschell

**Approval of Minutes** – April 12, 2024. Chris Clark moved to approve the minutes as circulated. Scott Cox seconded the motion. No discussion. Minutes were approved unanimously.

**Approval of Agenda** Chris Clark moved to approve the agenda as circulated. Diane Gregg seconded the motion. No discussion. Agenda was approved unanimously.

**Welcome and Graduate School Updates:** Mandy Jarriel, Interim Associate Provost, Director of the Graduate School

- Graduate School is now in Parks Hall
- Caitlin Vinson is now the SLATE contact
- Looking to hire a Graduate SLATE Manager this year
- Graduate application fee is \$50
- There will be updates to graduate programs' webpages. Josh Smith from University Communications will reach out to all graduate coordinators regarding webpage revisions. This is a yearlong project.
- Dr. Lyndall Muschell will be working part-time in Academic Affairs as the Coordinator of Curriculum & Faculty Affairs starting next week. She will also be helping with curriculum (e.g., USG curriculum liaison, Modern Campus implementation team that will replace SMART sheet. Etc.)

**Old Business: none**

**New Business:**

- **Action Items:**
  - Elect Secretary
    - We will revisit this at the next meeting.
  - Elect Chair
    - Nicole DeClouette moved to appoint Al Mead as Chair. Al was elected chair (unanimous vote).
  - Identify a Graduate Student to Serve
    - Josie Doss will check with graduate student who is also a lecturer.
  - Review Bylaws

- No suggestions made. Chris Clark moved to approve the bylaws. Josie Doss seconded the motion. No discussion. Bylaws were approved unanimously.

### **College of Arts & Sciences**

- Government & Sociology
  - Modification of MPA Academic Dismissal Policy
  - There was lack of clarity regarding the amount of time students should be on probation when they earn an institutional graduate GPA below 3.0 GPA. This proposal clarifies that students have one semester on probation to get their GPA up, or they will be dismissed from the program.
    - Each program should have their dismissal policy written in the catalog.
  - Kim Muschaweck moved to approve the proposal and Winston Tripp seconded the motion. No discussion. Proposal was approved unanimously.

### **College of Business & Technology**

- None:
  -

### **College of Education:**

- None:
  -

### **College of Health Sciences**

- None
  -

### **• Information Items:**

- MMIS Double Bobcats Pathway approved;
- New Courses or modifications approved: A&S, Advanced Environmental Toxicology BIOL 6260, 4 credit hours; Marine Biodiversity, BIOL 6500, 3 credit hours; Molecular Virology, BIOL 5161, 4; Biology of Reproduction, BIOL 5415, 3; Waterborne Pathogens BIOL 5265, 4 credit hours; Animal Movement Ecology, BIOL 4862, 4; BIOL 5351 Chemical Biology; MAED 6010 Math Investigations in Numbers and Operations (title and description); MUST 6140 Group Self-Experience (change to letter grade); PUAD 6615 Administrative Ethics (description). CoE, EDEL 7930 Leadership of Teaching and Learning Organizations IV (credit hour 1-6). CB&T, MMIS 6295 IT Strategy & Governance (title and description); MMIS 6198 Enterprise Resource Planning (title and description);

### **Update from Each College:**

- College of Arts & Sciences:
  - Working to get new faculty appointed as graduate faculty.
- College of Business & Technology:
  - Question: What is the cycle of graduate enrollment reports? Enrollment reports come out each Monday. Admit/PIT Reports come out every two weeks.
- College of Education:
  - New MAT in Elementary Education started in June with 19 students.
- College of Health Sciences:
  - MSN to DNP started with 48 students. Increased MSN admission by 300%.

### **Announcements/Discussion:**

- Kay Anderson: Remind faculty that September 13<sup>th</sup> is the due date for Graduation Applications. Please ensure that students following through with this.
- Al Mead: We should have staggered terms (for members from the same college to roll off at different times) to ensure continuity.
- If you have submitted a graduate faculty approval, please touch base with Dr. Jarriel and ensure she got it.
- Josie Doss requested a list of existing faculty who have current graduate faculty status. Dr. Jarriel and Leni are looking into that and will get the information soon.

**Next Meeting:**

Graduate Council: September 13, 2024 (1:00 PM) – Atkinson 202

**Adjournment at 1:29 pm**

Chris Clark moved to adjourn the meeting. Winston Tripp seconded the motion.

**Graduate Council Meetings for 2024-2025**

August 30, 2024 – Library 302

September 13, 2024 – Atkinson 202

October 11, 2024 – Atkinson 202

November 8, 2024 – Library 302

January 17, 2025 – Atkinson 202

February 14, 2025 – Library 302

March 7, 2025 – Library 302

April 4, 2025 – Library 302