



How to Submit Your POUNCE Course Preference Form

1. Login to your application status page: admissions.gcsu.edu/status.
 - a. Note: You should have previously received an email with login credentials for the application status portal, but if you cannot locate that email or do not remember your login credentials, you can reset your password or contact the Office of Admissions. This is the portal where you viewed your admissions decision, *not* your MyGCSU account so do not use your bobcats email address to log in.
2. Once logged in, you should be able to view your Enrollment Checklist.
3. Note you *must* pay your confirmation deposit to access the POUNCE form. You can visit gcsu.edu/confirm for instructions on paying your deposit.
4. Scroll down until you see "*POUNCE Course Registration Form*" and click the link.
5. Follow the directions provided to complete the form.
6. Before finalizing your preferences, review them carefully as you may POUNCE only once.

For questions about the POUNCE Course Preference Form, contact The Academic Advising Center at advising@gcsu.edu or (478) 445-2361.

POUNCE Tips

- You do not have to select the major that you listed on your application.
 - You will have to choose courses for all course areas. If you are bringing in credit, the advisor will keep this in mind when building the schedule.
 - Additional information can be found at gcsu.edu/pounce.
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Math Placement: For assistance with determining which math course to choose, visit the Math Placement web site at gcsu.edu/artsandsciences/math/placement.

Foreign Language Placement: gcsu.edu/artsandsciences/wlc/testing

Depending on your major, you may be registered for an initial language course based on the results of your WebCAPE Test for Foreign Language Placement. If your major requires a foreign language course, please follow the instructions below prior to completing your POUNCE form.

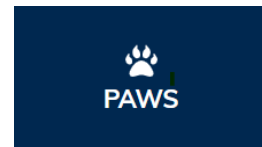
1. Login into MyGCSU (my.gcsu.edu/).
2. Click the PAWS link.
3. Choose the "Student Services" tab.
4. Click on the "WebCAPE Test for Foreign Language Placement" link.
5. You will create an emmersion account and take the exam for the desired language.

The following majors should complete the WebCape: Art, Biology, Chemistry, Criminal Justice, English, Environmental Science, Geography, History, Liberal Studies, Mass Communication, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Sociology, Theatre, and World Languages & Cultures

How to View Your Schedule

Once you have submitted the POUNCE Course Preference Form, an advisor will create your schedule for the fall semester. Approximately 10-15 business days after you POUNCE, you will receive an email to let you know that your schedule is complete. At that time, you will be able to view your schedule online.

1. Login into MyGCSU (my.gcsu.edu).
2. Click on the PAWS link.
3. Select the "Student Services" tab.
4. Choose "Registration" from this list.
5. Select View Registration Information
6. You may need to update the term from the dropdown menu.
7. The print icon will print a detailed schedule and calendar view of the schedule.

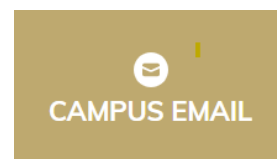


Schedules are subject to change. Remember to re-print your schedule at the beginning of the semester.

Check Your Email Regularly

Every Georgia College & State University student has a Bobcats email account. This email is considered the official mode of communication between Georgia College faculty, administration, and students. Check your email account regularly for important communications from registration to class assignments to graduation.

1. Access your email account through MyGCSU. Select the "Campus Email" button.
2. Enter your bobcats email address found in your application status portal.
3. Click "Next" and follow steps to set up your email account.



Note: For students who may share the same name, numbers are added to the account, such as "john.doe1" or "jane.doe2."

Contact the ASK IT Help Desk at (478) 445-7378 or askit@gcsu.edu, if you need assistance with your Bobcats email.

Need Assistance?

POUNCE Form or Advising Questions:

Telephone (478-445-2361) or email (advising@gcsu.edu)
Monday-Friday, 8 a.m. – 5 p.m.

Special hours for Saturday, February 1: 8 a.m. – 5 p.m.

Advisors will be available via email (advising@gcsu.edu) or via the GroupMe: [tinyurl.com/GCSU2025groupme](https://www.tinyurl.com/GCSU2025groupme)

MyGCSU or Email Account Questions:

Telephone (478-445-7378) and Email Support (AskIT@gcsu.edu)
Monday – Thursday: 8 a.m. - 8 p.m.
Friday: 8 a.m. - 5 p.m.
Saturday: 10 a.m. - 6 p.m.
Sunday: 12 p.m. - 6 p.m.

To pay your **Confirmation Deposit** or take care of other next steps, visit: gcsu.edu/confirm.